



# CHAPEL SECONDARY SCHOOL

UNIVERSITY ROAD, TANKE,  
P.M.B. 1572, ILORIN.

Website: [www.chapelsecsch.com](http://www.chapelsecsch.com)

e-mail: [info@chapelsecsch.com](mailto:info@chapelsecsch.com)

## DECLARATION ACCEPTANCE OF ADMISSION (To be completed and returned by all students)

I ..... accept the offer of admission into ..... of  
(Full Name) (Class)

Chapel secondary School, Ilorin for..... Session and solemnly declare as follows:  
(Year)

1. That I will obey the school RULES AND REGULATIONS as embodied in the Prospectus, the Signed Agreement and the Guarantor's forms
2. That I will follow and obey strictly the school's Daily Routine;
3. That I will accord due respect to constituted authorities (Principal, Vice Principal, staff and the prefects);
4. That I will participate fully in all the School's programmes and activities;
5. That I will offer only approved subjects in the school curriculum;
6. That I will register for and take only the examinations approved by and conducted in the school, i.e. WASSCE (SS3), NECO JSCE (JS3) AND NECO SSCE (SS3); WASSCE FOR PRIVATE CANDIDATE (Chapel Secondary School Centre only).
7. That I am fully aware that any breach of school rules and regulations may lead to my Suspension/expulsion from the school.

Admin. No.....

.....  
Student's Signature

Date:.....



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## STUDENT'S DIRECTORY FORM

STUDENT'S FULL NAME: .....

PARENT'S FULL NAME: .....

RESIDENTIAL ADDRESS: .....

EMAIL ADDRESS: .....

POSTAL ADDRESS: .....

PARENT'S OFFICE ADDRESS: .....

.....

FATHER'S PHONE NO and WHATSAPP NO: .....

MOTHER'S PHONE NO and WHATSAPP NO: .....

GUARANTOR'S NAME & PHONE NO: .....

CHURCH ADDRESS: .....

PASTOR'S NAME & PHONE NO: .....

(for Muslim candidates, address of the nearest mosque to the residential address is required)



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## GUARANTOR'S FORM

I. (Mr., Mrs., Rev., Chief. Dr., Prof.).....

father/mother/Guardian of .....

.....

1. That my ward will follow strictly the school's daily Routine:
2. That my ward will obey ALL the School's Rules and Regulations;
3. That my ward will accord due respect to constituted school authorities and functionaries;
4. That my ward will participate ALL the school's programmes and activities:
5. That I will cooperate with the school authority in prompt payment of school fees and levies;
6. That my ward will offer only approved subjects in the school curriculum;
7. That my ward will register for and take only the examinations approved by and conducted in the school, i.e. WASSCE (SS3), NECO JSCE (JS3) AND NECO (SS3); WASSCE FOR PRIVATE CANDIDATE (Chapel Secondary School Centre only).
8. That I am fully aware that any breach of school Rules and Regulations may lead to the suspension/expulsion of my ward from the school.

Guarantor's .....

Signature:.....

Address:.....

Date:.....



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## AGREEMENT FORM

I,..... solemnly undertake to abide with  
the following:

- a. The School's Daily Routine.
- b. The School's Rules and Regulations.
- c. Obey the School's constituted authorities
- d. Offer only approved subject in the school curriculum
- e. Register for and take only the examinations approved by and conducted in the school  
i.e. WASSCE (SS3), NECO JSCE (JS3) AND NECO (SS3); WASSCE FOR PRIVATE CANDIDATE  
(Chapel Secondary School Centre only).

I am aware that any breach of the points raised above may lead to my  
suspension/expulsion.

.....  
Student's Signature.

Date:.....



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## STUDENT'S REGISTRATION FORM

### Part I.

1. **Name of Student:** .....
2. **Application Form No:** .....
3. **School last attended (with address)** .....  
.....
4. **Class last passed (with date):** .....
5. **Present Class:** .....
6. **Transferring Student only:**
  - a. Transfer Certificate No:.....issued at.....
  - b. Transcript issued at:.....
  - c. Cumulative Record File (CRF) from.....
7. **Return of Adm. Forms A-E:**
  - i. Form A. Admission letter.....
  - ii. Form B. Declaration of Acceptance.....
  - iii. Form C. Student's directory .....
  - iv. Form D. Guarantor's Form.....
  - v. Form E. Agreement Form .....
  - vi. 4 Passport photographs (passport photograph will be taken in the school)
8. **Payment of fees** (fill only the ones applicable)
  - i. Deposit only (Amount) N.....
  - ii. Full payment of all fees (Amount) N.....
  - iii. P.T.A. Levy (Amount) N.....
  - iv. Other levies (specify amount) N.....

Name of Bursar ..... Signature & Date:.....

Part II.

**9. CRF Information:**

- i. Students details to be filled directly into CRF.
- ii. Passport photograph would be taken in the school during the registration.

**10. List of Requirements:**

**A. Labour:**

- i. 1 hoe
- ii. 1 langa-langa /cutlass
- iii. 1 metal bucket
- iv. 1 local broom and 1 plastic broom

Name of Labour master ..... Signature & Date.....

**B. Learning:**

(Requirements to be checked by Form teacher before the commencement of classes).

- i. Writing materials -pen, pencil, cleaner, e.t.c.
- ii. 15 60-leaves exercise books (for lesson notes)
- iii. 15 40-leaves exercises books (for Tests/Assignments)
- iv. 1 Mathematical set
- v. 1 Mathematical and Statistical Four-figure tables WAEC Edition).
- vi. 1 Graph book.
- vii. 1 Drawing Board, 1 T-Square and 1 Drawing Set
- viii. 1 Music Manual
- ix. 1 Drawing Book
- x. All the recommended textbooks (to be collected from the school's store).
- 11. Class Assigned:..... Signature of Officer-in-charge:.....
- 12. Student's signature:..... Date:.....
- 13. Form Teacher's Name.....Sign & Date.....
- 14. Name of Officer-in-charge ..... Sign & Date.....

**Note**

Items 10B (ii,iii,vi,vii,viii,ix & x are available in the school's store).

.....  
Vice principal's Sign & Date.



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This is to be completed by the Principal of student's previous school

- 1. Name of Student: \_\_\_\_\_
- 2. School: \_\_\_\_\_
- 3. Class on Admission: \_\_\_\_\_ Date: \_\_\_\_\_
- 4. Last Class Attended: \_\_\_\_\_ Date: \_\_\_\_\_
- 5. Is the Student owing the School YES  NO
- 6. Reason for leaving the School \_\_\_\_\_
- 7. Has the student ever been involved in any of the following:
  - Examination Malpractice YES  NO
  - Students unrest YES  NO
  - Smoking/Hard Drug YES  NO
  - Unruly behaviour YES  NO
  - Cultism YES  NO
- 7. Has the student been on suspension/expulsion from the school:
  - YES  NO

If yes state the reason (s) and date: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- 8. Have there been disciplinary, emotional or other concerns of which we should be aware of
  - YES  NO

9. Please write briefly on the known character/behaviour of the student  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Principal's Name & Signature

\_\_\_\_\_  
Stamp & Date

Tel. No \_\_\_\_\_